



Sunningdale Heath

SUNNINGDALE HEATH

RULES

VISION

The epitome of future golf. Ensuring that the game is sustained. Developing it from grass roots, involving members, visitors, staff, the community and golf professionals. To provide a place where we acknowledge time is precious, well-being is a priority and there is a sense of belonging for the whole family.

DEFINITIONS AND INTERPRETATIONS

The Company – Ultimate Golf Course Ltd whose registered office is:
Aston House | Cornwall Avenue | London | England | N3 1LF

The Board – The Board of Directors as constituted and appointed by the Company.

The Club – Sunningdale Heath, situated on Cross Road, Sunningdale, SL5 9RX, which is owned by the Company and carried on by the Company for its benefit and amongst other objectives, for the promotion and encouragement of the game of golf in a sporting manner for the mutual benefit and enjoyment of the Members and associated sporting and social activities subject to and in accordance with the Rules.

The Clubhouse Facilities - The bar, restaurant, Villiers Room, changing rooms situated at the Club's address.

Directors – Individual Members of the Board that manage and oversee the affairs of the Company.

The Members – The Members of the Club in the categories specified in clauses 5.

Gender – Reference to one gender includes all other genders.

1. PROPRIETORSHIP

The Club is a proprietary club. The Proprietors are the Company. The Company undertakes to provide members with Golf facilities in accordance with the objectives of the Club.

The Club will have the use of the Golf facilities provided by the Company with the purpose of offering Members both golf and social, an opportunity to play golf and or develop golfing friendships in a sporting and harmonious environment.

2. AUTHORITIES and CONDUCT of the GAME

The Club shall: -

- 2.1 Recognise the Royal & Ancient Golf Club of St Andrews (R&A) as the ruling body of Amateur Golf and abide by the Rules of Golf and Amateur Status as laid down by the R & A.
- 2.2 Comply with the World Handicapping System (W.H.S) and any conditions imposed within the scheme by England Golf and compliance with World Handicapping System.
- 2.3 Comply with the Constitution and Rules of: -
 - R & A
 - England Golf
 - Surrey County Golf Limited
 - The Surrey Ladies County Golf Associationas a condition of affiliation to these bodies.
- 2.4 Pay the annual per capita subscription due to the County Union, Ladies County Union and England Golf in respect of playing members.

3. MANAGEMENT

- 3.1 Management of the Club is vested in the Board of Directors.
Details of Club Officers are approved by the Steering Panel and ratified by the Board.

Club Captain

Vice-Club Captain

Nominated by the Club Captain, approved by the Captain's Committee and the Board.

Competition Secretary (this will be a Lady if the Club Captain is a Gentleman or vice versa)

Treasurer

The President

The President will be appointed, after discussion with the Past Captains, by the Board for a period that the Board sees fit. The President is not involved in the day-to-day management of the Club.

3.2 Committees

- 3.2.1 The Captain's Committee shall consist of, Club Captain, Club Vice-Captain, Section Captain, immediate Past Club Captain and up to six members.

The Captain's Committee will be responsible for the organisation of some golf and social activities for the benefit of Members in accordance with the Rules.

- 3.2.2 The Handicap Committee shall consist of a minimum of one lady member and one gentlemen member who will operate in accordance with the World Handicapping System and will report to the Board.
- 3.2.3 The Advisory Panel will be by invitation of the Board and will consist of one Board member, and up to six members. The Panel will be one of the means by which the Board will consult and take ideas forward to progress the Club and use this as a form of communication with the Membership.
- 3.2.4 All official meetings between Committees and the Management will be minuted.
- 3.3 In the event of an Officer of the Club becoming personally engaged in any litigation against the Club or being the subject of any disciplinary action, he/she shall be required to immediately relinquish that office for the period of such litigation or disciplinary action.

4. MEMBERSHIP

4.1 Membership of the Club shall consist of the following categories: -

4.1.1 Full Membership

Full members shall be ladies and gentlemen who are above the age of Young Person Categories on the first day of the relevant subscription year. Full members shall have all the privileges of membership .

4.1.2 Joint Membership

Joint members shall be a couple or partners, who are above the age of Young Person Categories on the first day of the relevant subscription year. Joint members must reside at the same address.

Joint members shall have all the privileges of full membership.

4.1.3 Family Membership

Family members shall be parents and up to two children who are between the age of 8 and 18 years of age on the first day of the relevant subscription year. Family members must reside at the same address. Family members shall have all the privileges of full membership.

4.1.4 Young Person Membership

Young Adult members shall be young adults who are between the age of 18 and 34 years on the first day of the relevant subscription year. This category has been split into the following age groups and relevant payment scales:

19-23 years old

24-29 years old

30-34 years old

Young Person members shall have all the privileges of full membership.

4.1.5 Junior Membership

Junior members shall be boys and girls who are between the age of 4 and 18 years of age on the first day of the relevant subscription year. Junior members shall have all the privileges of Full membership.

4.1.6 Country Membership

Country members shall be ladies and gentlemen who are 18 years or above on the first day of the relevant subscription year.

Country member's permanent residence must be over 65 miles from the Clubhouse. The distance is measured as the crow flies.

Country members shall have all the privileges of membership and are permitted to play up to 25 times per year.

4.1.7 Overseas Membership

Overseas members shall be ladies and gentlemen who are 18 years or above on the first day of the relevant subscription year.

Overseas members must reside outside the United Kingdom for a continuous period of more than 6 months in any subscription year and are permitted to play up to 30 times per year.

4.1.8 Weekend Membership

Weekend members shall be ladies and gentlemen who are 18 years or above on the first day of the relevant subscription year.

Weekend members are permitted to play from 14:00 each Friday, weekends and bank holidays. Weekend members are permitted to play on a weekday (Monday to Friday) following payment of a published Member Guest Green Fee, up to a maximum of six rounds per year. They will be eligible at this time to utilise the clubhouse facilities.

Weekend members are only permitted to play in qualifying and fun competitions from Friday evening at 14:00, weekends and bank holidays.

Weekend members may be eligible to play in weekday fun competitions at the Management's discretion.

4.1.9 Weekend Joint Membership

Weekend Joint members shall be partners who are 25 years or above on the first day of the relevant subscription year. Weekend Joint members must reside at the same address. Weekend Joint members are permitted to play from 14:00 each Friday, weekends and bank holidays.

Weekend Joint members are permitted to play on a weekday (Monday to Friday) following payment of a published Member Guest Green Fee, up to a maximum of six rounds per year. Weekend Joint members are only permitted to play in qualifying and fun competitions from Friday at 14:00, weekends and bank holidays. Weekend Joint members may be eligible to play in weekday fun competitions at the Management's discretion.

4.1.10 Honorary

The Board may bestow Honorary Membership to someone who had made a significant contribution to the club or to the club's reputation. Honorary members shall have all the privileges of full membership. Members and Non-Members may be invited to become Honorary Members. Honorary Members shall not pay an annual subscription but shall be liable to affiliation and any club levies.

4.1.11 Social Member

Social members have full access to Clubhouse facilities but have no playing rights unless on the payment of a published member guest green fee, limited to six rounds per Membership year. Social Members are not entitled to play in club qualifying competitions.

4.1.12 Lifetime Member

Lifetime Members have full access to all facilities and shall not pay an annual Subscription. They may enter competitions on payment of the correct entry Fees. Lifetime members shall have all the privileges of membership.

4.2 The total number of members of all categories will be determined by the Board from time to time.

5. SUBSCRIPTIONS

5.1 The Board shall determine the rates of Annual Subscriptions, Green Fees and Entrance Fees for new members each year in respect of the following year. These shall be communicated with the membership.

5.2 Annual Subscriptions fall due for payment on the anniversary of the date of original payment. Any member from whom no subscription (or part payment thereof, by prior arrangement) has been received 2 weeks after renewal date will be assumed to have terminated their membership.

6. LEVY

6.1 A Clubhouse Levy will be set each year by the Board and will be collected with the annual subscription and credited to the Member's Clubhouse Levy Card upon payment. The Levy may be spent on the Clubhouse Bar, Catering facilities, Entry Fees and Social Events, clothing. This levy is compulsory for all categories (excluding junior membership) unless otherwise decided by the Board. Any Clubhouse Levy is not transferable and must be spent within the relevant subscription year. Only top-ups applied once the initial levy has been used will roll over to the next subscription year.

6.2 A Grass Roots Levy will be set each year by the Board and will be collected with the annual subscription. This levy is not compulsory, unless otherwise decided by the Board. The levy will be applied at the discretion of the Board to develop the Junior section and the Board will match annually the donation from the members.

7. ENTRANCE REQUIREMENTS

7.1 A membership applicant is required to meet the entrance requirements. The entrance requirements are:

7.1.1 A prospective member will be proposed by an adult member of Sunningdale Heath, and the application will go for approval to the Club Management.

7.1.2 Sunningdale Heath is an equal opportunities club with a diverse membership; however, it is expected that a member will have a minimum standard of golfing ability and appropriate etiquette. Should ability or etiquette not meet sufficient standards the club will implement appropriate measures to help the prospective member meet the necessary standards and ensure that their

application for membership may be granted. Should an improvement in standards be required the prospective member may be referred to the Club professional with a view to improving their ability and / or etiquette.

- 7.1.3 All Junior Memberships will need to apply for Young Person Membership on achieving the age of 18. All Young Adult Memberships will need to apply for full membership, through the above process once they have reached 34 years old. Only members over the age of 18 may propose prospective new members for election to become a member.

8. SUSPENSION OF PLAYING MEMBERSHIP

- 8.1 All categories of Member are required to pay their annual subscription and Clubhouse Levy by the due date as determined by the Board. Members may not play unless the subscriptions and levies are paid.
- 8.2 If a subscription or Clubhouse Levy is not paid within 14 days after they have become due, a reminder notice shall be sent.
- 8.3 If payment is not received within a further 14 days, such person shall automatically relinquish his membership rights and shall not be admissible to the Club.
- 8.4 If the defaulter is able to offer a satisfactory explanation to the Board, the Board may, at its sole discretion, re-admit the defaulter to membership upon payment of all arrears.
- 8.5 Any Member wishing to withdraw from the club shall notify the Management in writing no later than a month before their renewal date. Where a withdrawal notice is received after the relevant date the withdrawing Member shall be liable for a subscription for the ensuing year.
- 8.6 Any Member withdrawing or being expelled from the Club in the course of the fiscal year shall not be entitled to any refund and shall be liable for the full subscription for that subscription year.
- 8.7 If at the point of renewal of a Joint Membership, circumstances have changed due to the bereavement of a spouse/partner, then the remaining Member will benefit from the prevailing Joint Membership subscription amount for 1 subscription year from the next renewal date.
- 8.8 If at the time of renewal, a Member is incapacitated through injury or illness then the club will allow a maximum period of 6 months to elapse for a renewal to be paid. This must be supported by a medical statement from the Member's G.P. The payment will be "pro-rated" for the period concerned. If a renewal is not paid in that time period, then it will be automatically treated as a "lapsed" Membership (see below).
- 8.9. If, during a subscription year a Member is incapacitated through injury or physical or mental illness, then the Club will allow the membership to be suspended. The minimum period of incapacitation must be 3 months. The medical condition must be verified by a medical statement from the Member's G.P. at the time of suspension. The period of Membership suspension will be "pro-rated" and form a "credit" amount that will be applied against the following year's annual subscription payment only.
If at the time of renewal there are circumstances that are neither personal injury or illness related, that prevent the Member from renewing their

membership then it will be automatically treated as a "lapsed" Membership (see previous item).

If at the time of renewal there are outstanding amounts owed to the Club by the Member, then their membership will be suspended until such time that the amounts have been settled and their subscription paid.

It is the responsibility of Junior Members and Young Adult Members to inform the Club when their age changes and it results in a change of membership category. If this does not happen then the Club reserves the right to recover any outstanding dues from the Member concerned.

- 8.11 There will be no refund/rebate of monies for the current or previous subscription years. There will also be no "part payments" accepted other than for the reasons already described.

9. RESIGNATIONS

- 9.1 A Member may resign from membership at any time by notice in writing to the Club but shall be liable in full for their subscription together with all other dues for the full year during which he resigns.

10. DISCIPLINARY PROCEDURE - MEMBERS

- 10.1 A Member who fails to observe the Rules of the Club or whose conduct whether on Club premises or elsewhere is, in the opinion of the General Manager or the Board, detrimental to the character or interests of the Club may have their membership suspended for a stated period or be expelled by the Board.
- 10.2 Any complaint in writing sent to the Club will be fully investigated by the General Manager and where necessary will be referred to the Board for final decision.

11. GIVING OF NOTICES

- 11.1 Any notice pertaining to these Rules must be given to the General Manager.
- 11.2 No authorised notices shall be altered, amended disfigured or defaced.

12. COMPLAINTS AGAINST CLUB EMPLOYEES

- 12.1 All complaints shall be made in writing to the General Manager and will be fully investigated.

13. VISITING GOLFERS

- 13.1 Visitors' fees shall be fixed from time to time by the Board.
- 13.2 All visiting golfers agree to abide by the SHGC Code of Conduct during their visit. Such a visitor shall for the period covered by his fee, be entitled to use the Clubhouse and Course.
- 13.3 Members of visiting teams playing matches against the Club, members of visiting societies and persons playing in Open Competitions, shall for the purposes of this rule be deemed to be visitors.
- 13.4 Official supporters of visiting clubs, societies and competitors in Open Competitions shall be regarded as visitors and allowed to use the Club premises.

13.5 The Club Management has the right to refuse admission to any visitor to the Course and or Clubhouse.

14. MEMBERS' GUESTS

14.1 A Member may sign in the same guest up to a total of six rounds of golf per membership year at a 'Member Guest' rate. Further rounds of golf for those guests will be charged at the full green fee. There is no restriction on the number of guests a member may sign in during the year, however, only three guests may be signed in at any one time. The member must play with the guest(s).

15. SOCIAL GUESTS

15.1 All members except Juniors may introduce an unlimited number of social guests to the Club premises at any one time and will be responsible for the conduct of their guests on the premises. Such guests shall be welcome to use the facilities of the Clubhouse.

16. CONDUCT

16.1 Members and guests will at all times conduct themselves in a polite and responsible manner on the course and in the clubhouse.

16.2 Members will not at any time conduct themselves in a violent, aggressive, abusive or dishonest manner towards any employee, member, guest or visitor.

16.3 Members will not bring the Club into disrepute nor harm the good name of the Club. Acts deemed to bring the Club into disrepute include, but are not limited to:

- Violation of any regulations of the Club
- Conduct which is disruptive, incompatible with or disagreeable to Members, their families or guests, or employees.
- A serious, and/or consistent, breach of the Rules of Golf.
- Inappropriate Social media interaction.
- Destruction or defacing, theft, damaging of and/or removal of Club property.
- Criminal conviction for an offence or offences detrimental to the Club's reputation.

16.4 Any known or perceived infringement of the rules of conduct shall be referred to the General Manager for consideration.

16.5 It is the responsibility of all members to ensure that they are adequately insured for theft or damage to equipment how so ever or where so ever caused and for third party liability.

16.6 The rules of golf should be followed in a safe and respectful manner. It is the member's duty of care not to place others at risk of being struck by a golf ball and should a ball be hit into another property we request you inform the Management immediately.

17. MEMBERS BUGGIES

- 17.1 Any Member may apply to the Club for permission to use a personal buggy or other approved mobile transportation on the course.
- 17.2 A copy of a valid and updated insurance certificate must always be provided to the Club.
- 17.3 In adverse weather conditions where trolleys are not permitted on the course, members may not use their buggies.
- 17.4 At all times buggies must follow the directions provided for buggy users.
- 17.5 There may be occasions where the course is fit for use for trollies but may be deemed as unsafe for buggies.

18. DOGS

- 18.1 Dog walking on the golf course is NOT permitted other than on the official public foot path which runs along the right side of the 7th and 8th holes.
- 18.2 When playing on the course and around the clubhouse dogs are to be always kept on a lead and under control.
- 18.3 All excrement is to be removed from the Club premises.
- 18.4 Dogs are not allowed in the Clubhouse.

19. COMPLAINTS AND SUGGESTIONS

- 19.1 Complaints and suggestions can be made in writing to the General Manager.
- 19.2 Under no circumstances is a Member entitled to reprimand a member of the Club Staff.

20. LIABILITY FOR LOSS

- 20.1 Neither the Club nor any officer or employee of the Club shall in any circumstances be held responsible for or have any liability in respect of any injury to, or any loss of or damage to any property of any member or visitor arising in or on any part of the premises of the Club, including the Course.
- 20.2 Be aware that should a ball go out of bounds and damage nearby property, the Club is not liable for the damage caused.
- 20.3 It is the responsibility of all persons to ensure that they are adequately insured for theft or damage to equipment how so ever or where so ever caused and for third party liability.
- 20.4 The Management ask that you follow all the rules of golf in a safe and respectful manner; should you hit a ball into another property you are requested to inform us at the end of your round.

21. DATA PROTECTION & GDPR

- 21.1 The Board carries out its obligations and the Club operates in accordance with the General Data Protection Regulation (GDPR) and the Data Protection Act 2018 (DPA).
- 21.2 Member's contact information is held on the Club's website and is accessible by other Members of the Club and Company employees via a secure log in.
- 21.3 Members can opt out so that their information cannot be accessed by other Members.

- 21.4 Under the GDPR and DPA, any communications being sent to the whole or part of the membership must be approved in advance by the Club Administration
- 21.5 The Club has a Data Protection Policy and Privacy Policy, which are available from the Club Management or on the web site.

22. AMENDMENTS TO MEMBERSHIP DETAILS

- 22.1 Each Member shall promptly inform the Club of their change of address, telephone number(s) and/or email address.

23. DRESS CODE

- 23.1 Smart casual clothing, including smart dark denim jeans are acceptable within the clubhouse as long as they are not torn or worn below the hip. The manager on duty has the power to make a decision on what is regarded as 'smart' attire.
- 23.2 Football and rugby shirts and gym attire are not permitted in the bar and restaurant area. Open toed sandals are permissible, but beach flip-flops and beach attire are unacceptable.
- 23.3 Soft-spiked or rubber soled golf shoes may be worn in the bar and restaurant area. Members should show consideration for all our staff, members, and guests while in the bar area by ensuring your shoes are clean before entering the premises. Acceptable footwear must be worn in the clubhouse.
- 23.4 Tailored shorts may be worn during the summer months.
- 23.5 Industrial work clothing is considered unacceptable in the bar and restaurant area unless such attire is being worn to perform a role in which the individual has been engaged in by the club.
- 23.6 For the restaurant, the minimum requirement is smart casual long trousers, (including smart dark jeans) and collared shirt for men. Club competitions and social events may however stipulate a one-off dress code for the event (black tie, jacket & tie etc.).
Men may not wear sleeveless shirts on the course or within the Clubhouse.

24. GOLF COURSE AND PRACTICE AREA

- 24.1 Football/rugby shirts and gym attire are not permitted either on the course or on the practice area.
- 24.2 All shirts must be smart golfing attire and have sleeves (for men), and men's shirts must be tucked in.
- 24.3 Tailored shorts or trousers are acceptable but NOT blue denim jeans, beach type, cargo type or men's 3/4 length shorts.
- 24.4 Spiked golf shoes may not be worn in the Clubhouse or on the golf course.
- 24.5 Socks must be worn at all times.
- 24.6 Baseball hats or caps of any description must NOT be worn back to front.

25. MOBILE PHONES, LAPTOPS AND TABLETS

- 25.1 Mobile phones must be on silent when in the Clubhouse and on the course but can be used for emergency calls. Any use of a mobile phone must be with the utmost discretion.
- 25.2 Wi-Fi connection is available in the Clubhouse but is subject to availability and at the sole discretion of the management.

26. GRATUITIES

- 26.1 A notice will be sent to Members to advise them of the deduction of an amount from their levy card to be collected in December for staff to receive at Christmas.

27. PARKING

- 27.1 Vehicles parked within the grounds of the Club are left entirely at the owner's/Member's risk.
- 27.2 Members are entitled to park in the Members Car Park and Visitors are encouraged to park in the overflow car park.

28. SMOKING & VAPING

- 28.1 Smoking is prohibited in the Clubhouse, this includes the use of Vapes and E-cigarettes. In extreme weather conditions, the Board may impose a smoking ban on the Course or the tented area outside.

29. OPENING HOURS

- 29.1 The Club shall be open or closed at such hours as the Board shall determine. Current arrangements shall be displayed in the Clubhouse.

30. RULES OF GOLF AND PLAY

- 30.1 It is the responsibility of all golfers to know and observe the rules and etiquette of golf as published by the Royal and Ancient Golf Club. Golfers must also be aware of and observe all local rules which will be posted in the Clubhouse and on the scorecard.
- 30.2 Golfers must observe and comply with all notices displayed on the course.

31. TEE TIMES AND REGISTRATION

- 31.1 Other than for competitions where the tee times are determined by a draw, all Members are required to book a tee time for all rounds of golf that they play. Tee times can be booked online via the club website, via the Intelligent Golf mobile phone app, or via the Clubhouse. Competition entry fees will be taken at the time of entry and will only be refunded for course closure or by giving a minimum of 24 hours' notice of withdrawal.
or course closure.
- 31.2 Prior to the commencement of a round of golf, Members (at least 1 Member from the group that are booked to play) are required to report to the Clubhouse to confirm their attendance for the booked tee time.
- 31.3 Details of any Member, or guest, from the group that are booked to play but will not be attending must be reported to the Clubhouse at this time.

32.4 Four balls are not permitted, unless by prior arrangement with the Club Administration, on a weekday prior to 10:00 and at the weekend prior to 9:30. However, common sense should prevail at all times and courtesy to others should be observed by all golfers on the course.

32.5 Course Maintenance

32.5.1 Members are requested to be courteous to the Green Staff and to allow them to complete their tasks as efficiently as possible.

32.5.2 Times of major course maintenance shall be communicated on the website and through the Club Administration.

33. LICENSING

33.1 The permitted hours for the bar to sell alcohol are set within the limits prescribed by the Local Licensing Authority

Date: January 2023

The management reserves the right to change and update the club rules at any time.



Sunningdale Heath

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